



## SECOND CEPR WORKSHOP ON INCENTIVES, MANAGEMENT AND ORGANIZATION

STICERD, LONDON SCHOOL OF ECONOMICS  
LONDON  
26-27 SEPTEMBER 2013

### LOCAL INFORMATION

#### CONTACT

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Should you need assistance during your stay in London, please contact:

Gisela Lafico  
STICERD  
London School of Economics  
Tel: +44 (0) 207 955 6674  
Email: [g.lafico@lse.ac.uk](mailto:g.lafico@lse.ac.uk)

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CEPR  
Tel: +44(0) 20 7183 8808  
Email: [avincentrous@cepr.org](mailto:avincentrous@cepr.org)

#### HOTEL RESERVATIONS

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For those requiring accommodation, rooms have been reserved at the following hotel:

##### **Club Quarters Lincoln's Inn Fields**

61 Lincoln's Inn Fields  
London WC2A 3JW  
Tel: +44 (0) 207 404 6640  
Web: [http://www.clubquarters.com/loc\\_londonLincolns.php](http://www.clubquarters.com/loc_londonLincolns.php)

On arrival rooms will be ready for check-in from **15:00 pm**  
On departure you will be required to check-out no later than **12:00 pm**

There is free WIFI available for all guests.

Location Link: [http://www.clubquarters.com/londonLincolns\\_map.php](http://www.clubquarters.com/londonLincolns_map.php)

For participants whose accommodation costs are covered by the organisers (**up to 2 nights**), please be reminded that incidental expenses such as mini-bar, laundry, telephone or any other service offered by the hotel are **not** covered and will be the responsibility of each guest.

Any extras nights will be at your expense and credit card details will need to be provided to the hotel to secure them **by August 24th**. Please contact Lewkora Phillips by phone 0207 451 5931 or email at [lphillips@clubquarters.com](mailto:lphillips@clubquarters.com) and reference: *LSE 25th September group booking / LAFICO*

## VENUE

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The event will take place on the first floor of 32 Lincoln's Inn Fields, WC2A 3PH.

**For registration** please go to room number **1.05** where you will also find tea, coffee and biscuits. The **workshop** will take place in the room opposite, **1.04**.

## TECHNICAL EQUIPMENT

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A whiteboard and LCS projector will be available in the conference room. You will be able to connect your memory stick or laptop to the equipment, which has internet connection. Please note that there will not be WIFI connection for non LSE email account holders.

## PAPERS

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All papers should be sent to Gisela Lafico [g.lafico@lse.ac.uk](mailto:g.lafico@lse.ac.uk) by **10<sup>th</sup> September**. If presenters would like hard copies of their presentation slides to be available to the participants, the same deadline applies. All papers will be uploaded online. If you are not happy with this, please let us know.

## CATERING

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A sandwich lunch will be served at the premises (room 1.05) and it will include vegetarian options. There will also be coffee, tea, light refreshments and biscuits available throughout the day.

We will be hosting a **conference dinner** on Thursday 26<sup>th</sup> September at the restaurant "Polpo" located at No.6 Maiden Street, WC2E 7NA, in Covent Garden. There will be an exclusive area reserved for us at the Aperol Bar. **Please note that this is just for those who RVSP and places are limited to 30 people.**

Please click the link below for map and directions from the conference venue to the restaurant:

From the conference venue <http://goo.gl/maps/oo9bG>

The menu will include vegetarian options.

**Please confirm if you would like to attend the conference dinner** by writing to Gisela Lafico [g.lafico@lse.ac.uk](mailto:g.lafico@lse.ac.uk) by **September 10th**. Please include any dietary requirements that you may have.

## DIRECTIONS

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**Please note that taxis will not be reimbursed in most cases.**

The conference venue and the hotel are conveniently located in the centre of London and walking distance from each other. They are also easily reached by public transport from any of the airports that served the city.

### To the Hotel

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#### **Stansted Airport**

Take the train, which runs every half hour to the Liverpool Street Station. The journey will take approximately 45 minutes. After you arrive at Liverpool Street Station, take the Underground - Central Line (Red - westbound) to Holborn Underground Station. The hotel is walking distance <http://goo.gl/maps/vjO5u>.

#### **Luton Airport**

Take the shuttle bus to Luton Airport Parkway rail station. Take the train to Kings Cross/St.Pancras. It will take approximately 35 minutes. The trains run every 15 minutes. After you arrive at Kings Cross/St.Pancras, take the Underground - Piccadilly Line (Dark Blue) to Holborn Underground Station. The hotel is walking distance <http://goo.gl/maps/vjO5u>.

#### **London City Airport**

Take the Docklands Light Railway for approximately 20 minutes to Bank Station. After you arrive at Bank Station, take the Underground - Central Line (Red - westbound) to **Holborn Station**. The hotel is walking distance <http://goo.gl/maps/vjO5u>.

#### **Gatwick Airport**

Take the train to Victoria Station, change to the Underground and take Victoria Line to Oxford Circus and then Central Line to Holborn Station. From here follow directions as detailed in the above link.

#### **Heathrow Airport**

Take Piccadilly line to Holborn Station and then follow directions as explained in the above link.

### To the Venue

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#### **From the hotel**

The venue is just around the corner from the hotel. As you come out, turn right and follow the square until you reach 32 Lincoln's Inn Fields.

Directions are available in the following link: <http://goo.gl/maps/S1zCs>

#### **From other locations**

Please visit the following link for further information  
[http://sticerd.lse.ac.uk/\\_new/contact/maps/directions.asp](http://sticerd.lse.ac.uk/_new/contact/maps/directions.asp)

## **FURTHER TRANSPORT INFORMATION**

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### **National Rail Enquiries**

National Rail Enquiries are the official information service for National Rail. National Rail is the collective name for the train companies who operate Britain's rail service. They provide impartial advice on all aspects of journey planning; fares and buying tickets, live train running updates and other useful information. Tel: 0845 748 4950 or log onto [www.nationalrail.co.uk](http://www.nationalrail.co.uk).

### **Travel Cards**

There are different travel cards for bus, tube, DLR, and train service within the designated zones in London. You can purchase them directly at the Underground, DLR, train stations, or newsagents. One-Day travel cards provide unlimited travel after 9:30am Monday - Friday and all day on Saturday and Sunday. Weekly and monthly travel cards provide unlimited travel for that week or month and require purchase of an Oyster card.

### **Transit Hours Underground**

#### **Monday to Saturday:**

First: 5:30 am - 6:00 am // Last: 12:00 am - 12:30 am

#### **Sunday:**

First: 7:00 am - 7:30 am // Last: 11:00 pm - 11:30 pm

\*Note: Remember to check the individual tables. First and last trains may differ according to Lines. Log on to [www.tfl.gov.uk/tube](http://www.tfl.gov.uk/tube) for timetables.

## **FURTHER CONTACT NUMBERS**

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Emergency at LSE: 020 7955 6555 from a mobile or external phone

Emergency in public spaces: 999

LSE main switchboard (8:30am to 5:30pm, Monday to Friday) 020 7405 7686

Lost Property Office 020 7955 7988

Charing Cross Police Station 020 7240 1212

## **USEFUL WEB LINKS**

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Conference venue: <http://sticerd.lse.ac.uk/>

Hotel: [http://www.clubquarters.com/loc\\_londonLincolns.php](http://www.clubquarters.com/loc_londonLincolns.php)

Tourism in London: <http://www.visitlondon.com/>

Transport: [www.nationalrail.co.uk](http://www.nationalrail.co.uk) and [www.tfl.gov.uk](http://www.tfl.gov.uk)