

## **Refund of Travel Expenses and Payment Form**

Flight Ticket: Amount: \_\_\_\_\_ (remember to indicate currency)

Bus/Metro in Copenhagen Amount: \_\_\_\_\_ (in Danish kroner)

**Visiting period:** \_\_\_\_\_

### **Personal Data:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Institution: \_\_\_\_\_

Duration of your stay: \_\_\_\_\_

Private address: \_\_\_\_\_

\_\_\_\_\_

Date of birth: \_\_\_\_\_

Name of bank: \_\_\_\_\_

Address of bank: \_\_\_\_\_

\_\_\_\_\_

IBAN number/swift code: \_\_\_\_\_

Bank account number: \_\_\_\_\_

Signature: \_\_\_\_\_

Please attach the original of all vouchers. Copies will not be refunded. Please remember your date of birth and private address, as the information is necessary for the Danish tax authorities. Send all vouchers and information to Tine Ceccardi, Department of Economics, University of Copenhagen, Studiestraede 6, 1455 Copenhagen K, Denmark. Phone: +45 35 32 30 02. Fax: +45 35 32 30 00. E-mail : [Tine.Ceccardi@econ.ku.dk](mailto:Tine.Ceccardi@econ.ku.dk)