



European Summer Symposium in Economic Theory

Studienzentrum Gerzensee, 4/15 July 2005

The meeting is generously hosted by Studienzentrum Gerzensee.

Local Information

Venue

Studienzentrum Gerzensee
Foundation of Swiss National Bank
3115 Gerzensee
SWITZERLAND

Tel: (41) 31 780 3300
Fax: (41) 31 780 3400
Email: studienzentrum@szgerzensee.ch
Website: <http://www.szgerzensee.ch>

Programme

ESSET commences on Monday 4 July and ends on Friday 15 July. To take advantage of reduced fares by staying over on a Saturday night, participants attending Week 1 should aim to arrive on Saturday 2 July and depart on Friday 8 July. For participants attending Week 2, you should plan to arrive Saturday 9 July and depart Friday 15 July. If you are attending both weeks, please aim to arrive on Saturday 3 July and depart Friday 15 July.

AudioVisual Equipment and Services

Windows XP Network with over 40 PCs (Pentium 4 CPU) and HP LaserJet 4100/4350 or Brother HL-1250 will be available for participants' use. All PCs have internet access and most PCs are equipped with a CD-RW/DVD Combo Drive. A Brother HL-1250 printer with USB and parallel port is available on request for personal Notebooks. WLAN is available at the hotel area free of charge.

The PC-Lab is now open 24 hours.

The software at Study Center includes: MS Office 2003, Internet Explorer 6, EViews 5.0, Matlab 7.0. Scientific Workplace 5.0, MiKTeX and XEmacs are available on request.

Please note that bulk photocopying is not available at the Study Center.

Faxes and Telephone Messages

Incoming faxes and telephone messages should be marked for the attention of the participant.

Accommodation

Children aged 3 and under can be accommodated in cots in their parents' rooms, but only a limited number of cots are available at the Centre. None of the rooms have interconnecting doors; children of 4 and over will therefore be given their own separate rooms.

Child care facilities are not provided at the centre.

Restaurant Meals/Bar

Restaurant meal times are detailed on page 4 of this document.

Cafeteria/Bar

Monday - Thursday	08.00 - 23.00
Friday	08.00 - 19.00 (Except Friday 9 July 08.00 - 23.00)
Saturday/Sunday	CLOSED

Accompanying persons must pay for their meals, upon receipt, in the restaurant and cafeteria.

For lunch and dinner there are two menus, one of which is vegetarian. They will be posted daily on a board in the entrance hall. Water and coffee will be served with lunch and dinner. Wine and other beverages can be supplied, at your own expense.

Arrangements for lunch and dinner on Saturday and Sunday are the responsibility of individual participants.

It is assumed that all participants will be present for all meals. If you plan to miss lunch or dinner, you should inform the receptionist as early as possible. For accompanying families, you will be asked to state your meal requirements, and charged on the basis of your statement if you fail to cancel.

Special dietary requests can be accommodated **if requested in advance**.

Recreational facilities available at the Centre

For leisure, the following are available: library, reading room; TV, fitness room, table tennis, billiards and card games in the game room, bicycles, tennis and volleyball on the outdoor artificial turf, football and other games on the large athletic field

A limited range of toiletry and stationery items can be purchased in the centre, as well as postcards and stamps. There is one grocery store in the village.

Travel To Studienzentrum

Airports

Zurich is the most convenient international airport, but **Geneva** is a possible alternative. On arrival, you should take a train to *Bern train station*, from where you are advised to take the bus provided by the local organizers. A timetable for trains from both Zurich and Geneva to Bern is available as separate documents on this website.

Bern airport is closer to Gerzensee although direct flights are only available from London, Rome, Lugano and Munich. Participants arriving at Bern should note that the flight touches down just outside Bern in a town called *Belp*. The local organizers will provide transport to the Studienzentrum from the railway station in Bern.

Transport provided by local organizers

Buses will be provided from Bern train station to Studienzentrum on Saturday 2 July and Saturday 9 July and Sunday 3 July and Sunday 10 July at 19:00. You should assemble at the MEETING POINT, which is well signposted, where you will be met by the minibus driver. Please let us know which bus you intend to take. Buses may also be organized for return journeys depending on demand. Interested parties will be contacted at a later stage.

Local Transport

If it is not possible to arrive or depart on the dates specified it is advisable to catch a train from Bern station to Wichtrach (takes approximately 20 minutes), and from there a bus to Gerzensee (takes 5 minutes). Summer bus and train timetables are available on the Gerzensee Studienzentrum web site at <http://www.szgerzensee.ch/location.htm>

Taxis

Please note that should you wish to take a taxi from Bern to Studienzentrum, this will be at your own expense (approximately 70-80 Swiss Francs).

Travel by car

For those who wish to bring cars, ample parking space is available at the Centre.

Check-in / Check-out Times

Check-in times

Monday - Friday	06.30 - 18.30
Saturday	16.30 - 19.30
Sunday	15.00 - 21.00

IMPORTANT INFORMATION

If you are arriving outside of these times you please contact Rachel Bedford (rbedford@cepr.org) so that alternative arrangements can be made.

Check-out times

Monday - Friday	06.30 - 18.30
Saturday/Sunday	07.00 - 10.00

Reception

Monday - Friday	06.30 - 18.30
Saturday/Sunday	07.00 - 10.00

Settlement of Accounts

Before leaving Studienzentrum, participants must settle accounts for telephone calls, drinks and/or any other incidental expenses for themselves, as well as for the accommodation of accompanying spouses and children. Studienzentrum will accept cash, personal cheques and major credit cards. If paying by credit card, please check directly with the Studienzentrum to ensure that your credit card is accepted.

Reimbursement of Expenses

Expense claim forms will be available at Gerzensee and on the ESSET conference website.

The basis on which expenses will be reimbursed is as follows:

Travel expenses for participants will only be reimbursed according to CEPR's Travel Guidelines.

Travel for accompanying families is at your own expense.

Every effort will be made to accommodate spouses and children at Studienzentrum, and charges will be made for this on the terms set out above. Accounts must be settled with Studienzentrum before you leave.

Lunches and dinners will be available at Studienzentrum for all the participants (free of charge) and families (on payment of the appropriate charge).

Anyone who chooses to use hotel accommodation in preference to Studienzentrum does so at his or her own expense.

If you have any questions do not hesitate to call Rachel Bedford at CEPR (44 20) 7878 2907.

Meal Times

Sunday, July 03

BREAKFAST , at Studienzentrum	08.00 – 09.00
DINNER , at Studienzentrum	19.30

Monday, July 04 – Friday, July 08

BREAKFAST , at Studienzentrum	07.30 – 08.30
LUNCH , at Studienzentrum	12.15
DINNER , at Studienzentrum	19.00

Saturday, July 09

BREAKFAST , at Studienzentrum	07.00 – 09.00
LUNCH , at your own convenience	
DINNER , at your own convenience	

Sunday, July 10

BREAKFAST , at Studienzentrum	07.00 – 09.00
LUNCH , at your own convenience	
DINNER , at Studienzentrum	19.30

Monday, July 11 – Thursday, July 14

BREAKFAST , at Studienzentrum	07.30 – 08.30
LUNCH , at Studienzentrum	12.15
DINNER , at Studienzentrum	19.00

Friday, July 15

BREAKFAST , at Studienzentrum	07.30 – 08.30
LUNCH , at Studienzentrum	12.15

Location Map

